

Iowa Department of Administrative Services
Government's Partner in Achieving Results

DAS Utility Services

Overview, Rate Methodology and Budget Information for the
Utility Services provided by DAS



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Utility services are those most efficiently provided through a centrally managed resource in order to maximize efficiency and/or capture economies of scale — where it makes economic sense to have a single supplier for all users. Customers are required to purchase utility services from DAS.

* Services listed in **bold** have proposed adjustments for FY11 rates and/or methodology.

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Department of Administrative Services - FY05-FY11 Utilities

	FY05	FY06	FY07	FY08	FY09	FY10	FY11 Budgeted
DAS UTILITIES	DAS Communication	Actual Billed	Actual Billed	Actual Billed	DAS Communication	Final Rate	Proposed
State Accounting Enterprise (SAE)							
I/3	\$43.92/FTE	\$103.68/FTE	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)
Information Technology Enterprise (ITE)							
Directory Service	\$9.48/FTE	\$9.00/FTE	\$9.36/FTE	\$8.26/FTE	\$7.88/FTE	\$6.75/FTE	\$6.75/FTE
Information Security Office	N/A	N/A	\$10.61/FTE	\$12.76/FTE	\$16.58/FTE	\$16.22/FTE	\$14.45/FTE
Service-Oriented Architecture	N/A	N/A	N/A	N/A	N/A	\$4.27/FTE	\$4.27/FTE
Authentication & Authorization	N/A	N/A	N/A	N/A	N/A	\$4.67/FTE + usage	\$5.11/FTE + usage
Human Resources Enterprise (HRE)							
Benefits	\$27.24/ FTE	\$32.88/FTE	\$28.80/FTE	\$34.80/FTE	\$34.80/FTE	\$29.40/FTE	\$29.40/FTE
Personnel Officers	\$60.24/FTE	\$60.96/FTE	\$65.88/FTE	\$71.28/FTE	\$71.28/FTE	\$74.28/FTE	\$74.28/FTE
Labor Relations	\$29.28/FTE	\$25.32/FTE	\$31.56/FTE	\$21.84/FTE	\$21.84/FTE	\$20.04/FTE	\$20.04/FTE
Merit Only Emp. Services	N/A	\$17.76/FTE	\$19.68/FTE	\$18.48/FTE	\$18.48/FTE	\$21.54/FTE	\$21.54/FTE
Merit & Non-Merit Emp. Svcs	\$68.04/FTE	\$58.08/FTE	\$60.12/FTE	\$58.92/FTE	\$58.92/FTE	\$59.28/FTE	\$59.28/FTE
Health Insurance Surcharge	\$24.00/participant	\$24.00/participant	\$24.00/participant	\$24.00/participant	\$24.00/participant	\$24.00/participant	\$24.00/participant
Golden Dome	\$2.00/FTE	\$2.00/FTE	\$2.00/FTE	\$2.00/FTE	\$2.00/FTE	\$2.00/FTE	\$2.00/FTE
Unemployment	\$1.00/head count (Allocation)	\$1.00/head count (Allocation)	\$1.25/ head count (Allocation)	\$1.25/ head count (Allocation)	\$1.25/ head count (Allocation)	\$1.25/ head count (Allocation)	\$1.25/ head count (Allocation)
Flexible Spending	\$51.12/participant	\$51.12/participant	\$51.12/participant	\$51.12/participant	\$51.12/participant	\$51.12/participant	\$51.12/participant
Workers' Compensation	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	Sent in Sept. yearly	Sent in Sept. yearly
General Services Enterprise (GSE)							
Office & Storage Space	Office-\$3.15/sq ft, Storage \$2.20/sq ft	Office-\$3.51/sq ft, Storage \$2.72/sq ft	Office-\$3.44/sq ft, Storage \$2.50/sq ft	\$3.10/sq ft	\$3.25/sq ft (changed from \$3.10/sq ft)	\$3.29/sq ft	\$3.29/sq ft
Ankeny Labs	N/A	\$5.69/sq ft	\$5.57/sq ft	\$5.26/sq ft	\$5.26/sq ft	\$5.26/sq ft	\$5.30/sq ft
Purchasing	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)
Mail Administration	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)	(N/A – Allocation)
Blanket Bond	not available	\$1.64/FTE	\$2.06/FTE	\$2.14/FTE	\$2.13/FTE	\$1.58/FTE	\$1.58/FTE
Fleet - Risk Management	not available	\$209.28/vehicle	\$209.28/vehicle	\$288.00/vehicle	\$288.00/vehicle	\$288.00/vehicle	\$318.12/vehicle
Leasing, Fee at Seat of Govt.	\$0.19/sq ft	\$0.12/sq ft	\$0.11/sq ft	\$0.11/sq ft	\$0.10/sq ft	\$0.12/sq ft	\$0.12/sq ft
Fleet Management	\$183.36/vehicle	\$239.04/vehicle	\$225.00/vehicle	\$176.76/vehicle	\$161.76/vehicle (changed from \$176.76/v)	\$256.44/vehicle	\$244.92/vehicle
Fleet Depreciation	(N/A – Methodology Only)	(N/A – Methodology Only)	(N/A – Methodology Only)	(N/A – Methodology Only)	(N/A – Methodology Only)	(N/A – Methodology Only)	(N/A – Methodology Only)
Architectural & Engineering Services	36.06/hr	\$97.26/hr	\$116.85/hr	\$83.84/hr	\$83.84/hr - \$81.50/hr as of 1/1/09	\$83.84/hr	\$83.84/hr
Leasing, Fee Outside SOG	\$41.60/hr	\$50.90/hr	\$50.90/hr	\$61.90/hr	\$61.90/hr	\$61.90/hr	\$61.90/hr
State Surplus						N/A	N/A

Rebates Provided — GSE FY06-FY09

	Fund 674	Fund 660	Fund 660	Fund 670	Fund 665	Fund 662
	Office Space	Purchasing	Blanket Bond	Mail Services	Risk Management	Fleet Management
Rebates given in FY06	60,000	300,000		100,000	235,000	
Rebates given in FY07	38,000	450,000	3,194	184,000		101,000
Rebates given in FY08		500,000			136,667	
Rebates given in FY09		360,000		400,000	105,000	
Total Rebates Provided	98,000	1,610,000	3,194	684,000	476,667	101,000
	GSE Total: \$ 2,972,861					

Rebates Provided — HRE, ITE, SAE **FY08-FY09**

(There were no rebates given for these services in FY06 or FY07)

	Fund 658 I/3 Utility	Fund 672 Benefits	Fund 672 Personnel Officers	Fund 672 Labor Rela- tions	Fund 672 Golden Dome	Fund 672 & 685 Worker's Com- pensation-Total
Rebates given in FY08	0	144,027	217,697	441,991	0	0
Rebates given in FY09	50,000	230,000	50,000	0	50,000	10,000
Total Rebates Provided	50,000	374,027	267,697	441,991	50,000	10,000

HRE & SAE Total: \$ 1,193,715

+ GSE Total: \$ 2,972,861

GRAND TOTAL OF REBATES PROVIDED FROM UTILITY SERVICES : \$ 4,166,576

* Note: ITE provided rebates within their marketplace services.

Architectural & Engineering Services (AES)

Overview

- Project management of construction projects
- Planning
- Construction - statewide
 - New buildings
 - Renovations
 - Maintenance



Maintenance and construction proposals are reviewed at a May 2008 Vertical Infrastructure Advisory Committee meeting. The work of VIAC and the resulting funded projects are supported by AES.

Methodology

- Hourly rate
 - \$83.84/hour
 - Charged to project

Budget

		Fund 674		
	Class Code	Architectural & Engineering Utility		
		FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements Other Agencies		2,115,169	2,191,024	2,218,397
Other		0	2,769	2,028
Total Resources		2,115,169	2,193,793	2,220,425
Expenditures:				
Personal Services	100's	1,780,311	1,721,291	1,817,608
Travel & Vehicle expenses	200's	40,006	37,000	37,000
Supplies	300's	17,825	24,200	24,200
Services	400's	268,446	383,428	313,743
Equipment	500's	8,581	27,874	27,874
Other Expenses and Obligations	others	0	0	0
Total Expenditures		2,115,169	2,193,793	2,220,425
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		352,528	365,632	370,071
Utility Service Rate		\$83.84	\$83.84	\$83.84

Working capital **Fund 674*** still owed: \$195,593.16
 Payment FY10: \$103,783.16
 Payment FY11: \$91,810.00

* Includes AES, Association, and Association — Ankeny Labs

Association

Overview

Includes all Capitol Complex buildings, Ankeny Labs, and areas other than those defined as ceremonial space (Capitol Building, Ola Babcock Miller Building, West Capitol Terrace, Monuments).

Services include:

- Groundskeeping
- Life, health, safety systems maintenance
 - HVAC, fire alarms, sprinklers, automation systems
- Locksmith services
- Custodial services
- Space management
- Electrical and emergency generation

Methodology

Based on square foot usage:

- \$3.29/square foot

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Association

Budget

		Fund 674		
Class	Code	Association/ Leasing Utilities		
		FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements -Association Fee		4,073,095	4,158,864	4,158,864
Reimbursements-Leasing Seat of Government			0	0
Reimbursements-Leasing Out of Seat of Government			0	0
Other		79,000	35,388	35,388
Total Resources		4,152,095	4,194,252	4,194,252
Expenditures:				
Personal Services	100's	2,785,347	3,201,824	3,270,380
Travel & Vehicle expenses	200's	52,972	45,931	46,491
Supplies	300's	260,534	328,773	265,396
Services	400's	1,013,139	592,155	586,454
Equipment	500's	39,103	22,069	22,031
Other Expenses and Obligations	others	1,000	3,500	3,500
Total Expenditures		4,152,095	4,194,252	4,194,252
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		692,016	699,042	699,042
Utility Service Rate-Association		\$3.14	\$3.14	\$3.14
Utility Service Rate-Space Management		\$0.11	\$0.15	\$0.15
Utility Service Rate-Combined (Billing Rate)		\$3.25	\$3.29	\$3.29

Association Fee based on Current Occupied Sq Footage 1,264,093.

FY11 Sq Footage will include the following:

Mercy Hospital - slated for possession in December 2009 - approximately 289,000 square feet

IUB/OCA - slated for completion November 2010- approximately 35,000 square feet

Wallace Building - vacant lab space 21,721 square feet

Association Fee funds both the Association and Space Management budgets.

Space Management consists of three Utilities (Association, Leasing Seat of Gov't, and Leasing Out of Seat

Association — Ankeny Labs

Overview

Special needs of the Ankeny Labs that are in addition to services supplied in addition to typical association:

- Location – stand alone facility
- Testing of velocities for laboratory hoods
- BSL3 special cleaning requirements
- More hours spent on-site

Methodology

Based on square foot usage.

Ankeny Labs occupants are charged the normal association fee (\$3.29/square foot) plus a surcharge of \$2.01/square foot due to special needs of the facility.

Requested Rate Change for FY11

DAS is requesting an increase in the **Association Fee — Ankeny Labs** utility rate for FY11.

- The FY10 rate was \$3.25/square foot plus a surcharge of \$2.01/square foot (for a total of \$5.26/square foot).
- When the Association Fee (non-Ankeny Labs) was increased by 4 cents to \$3.29/square foot for FY10, this increase was not carried over to the Ankeny Labs Association Fee rate.
- This change for FY11 is requested to correct that oversight and bring the Ankeny Labs Association Fee in line with the base fee paid by other agencies.

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Association — Ankeny Labs

Budget

		Fund 674		
		Ankeny Lab		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements Other Agencies		925,530	925,534	932,573
Other		0	1,142	1,000
Total Resources		925,530	926,676	933,573
Expenditures:				
Personal Services	100's	692,969	717,035	735,921
Travel & Vehicle expenses	200's	12,549	13,349	13,442
Supplies	300's	53,325	55,093	55,068
Services	400's	158,687	135,388	123,278
Equipment	500's	7,500	5,311	5,365
Other Expenses and Obligations	others	500	500	500
Total Expenditures		925,530	926,676	933,573
Net Resource Over/(Under) Expenditures		0	0	(0)
60-Day Working Capital		154,255	154,446	155,596
Utility Service Rate-Ankeny Labs		\$5.15	\$5.15	\$5.15
Utility Service Rate-Space Management		\$0.11	\$0.11	\$0.15
Utility Service Rate-Combined (Billing Rate)		\$5.26	\$5.26	\$5.30

The \$.04 increase received in Space Management in FY10 for the Association Rate should have included

Blanket Bond

Overview

- State officials are not required to obtain bonds, but may be covered under a blanket bond for state employees.
- The blanket bond purchase shall be made in an amount and with the level of assumption of risk by the state that is determined by DAS.
- The state shall pay the reasonable cost of bonds under this section.

Methodology

- \$1.58/FTE
- Last quarter count available with the number of FTEs (3rd quarter FY09)

Budget

		Fund 660		
		Blanket Bond Utility		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		48,000	48,000	72,255
Other		0	0	0
Total Resources		48,000	48,000	72,255
Expenditures:				
Personal Services	100's	0	0	0
Travel & Vehicle expenses	200's	0	0	0
Supplies	300's	48,000	48,000	72,255
Services	400's	0	0	0
Equipment	500's	0	0	0
Other Expenses and Obligations	others	0	0	0
Total Expenditures		48,000	48,000	72,255
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		8,000	8,000	12,043
Utility Service Rate		\$2.13	\$1.58	\$1.58



Fleet Depreciation

Overview

- Payment for new and used vehicles placed in service
- Revenue for sale of retired State vehicles
- Reconcile the depreciation ledger by department and state vehicle
- Maintain the vehicle inventory

Methodology

A rate is established for each class of vehicle. The rate is based on the current purchase price of the vehicle less the salvage value divided by the months of service. The salvage value is based on the sales prices realized from the last five State Vehicle Auctions.

Budget

		Fund 663		
		Fleet Depreciation		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		8,908,200	9,310,753	9,310,753
Other		2,000,000	2,100,000	2,100,000
Total Resources		10,908,200	11,410,753	11,410,753
Expenditures:				
Personal Services	100's	16,000	12,000	12,000
Travel & Vehicle expenses	200's	4,000	2,712	2,712
Supplies	300's	16,450	12,500	12,500
Services	400's	302,724	357,329	357,329
Equipment	500's	10,569,026	11,026,212	11,026,212
Other Expenses and Obligations	others	0	0	0
Total Expenditures		10,908,200	11,410,753	11,410,753
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		1,818,033	1,901,792	1,901,792
Utility Service Rate		NA — Methodology Only	NA — Methodology Only	NA — Methodology Only

Fleet Management

Overview

- Purchase, assign, and dispose of fleet vehicles
- Manage the fuel card and provide oversight for all vehicle maintenance
- Statutory compliance for federal and state regulations
- Payment of all fuel and maintenance invoices

Methodology

The monthly vehicle rate is 1/12 of the annual budget divided by the number of vehicles in service at the end of the previous month.

Budget

		Fund 662		
		Fleet Management		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		448,584	740,342	740,393
Other		210,000	0	0
Total Resources		658,584	740,342	740,393
Expenditures:				
Personal Services	100's	237,492	269,413	284,850
Travel & Vehicle expenses	200's	3,000	5,250	5,250
Supplies	300's	10,100	5,200	5,200
Services	400's	395,458	460,479	445,093
Equipment	500's	12,534	0	0
Other Expenses and Obligations	others	0	0	0
Total Expenditures		658,584	740,342	740,393
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		109,764	123,390	123,399
Utility Service Rate		\$176.76	\$256.44	\$244.92

Fleet Management rate decrease due to increase in number of vehicles.



Fleet — Risk Management

Overview

- Manage State's self insurance program
- Strive to maintain a balance of \$1.25 million
- Investigation of claims
- Negotiate Settlements
- Assess driver insurability
- Recovery of damages when State not at fault

Methodology

Charged per vehicle.

- FY10 rates: \$24.00/vehicle/month or \$288/vehicle/year
- Underfunded at current rate based upon goal of \$1.25 million balance

Requested Rate Change for FY11

DAS is requesting an increase in the **Fleet — Risk Management** utility rate for FY11.

- The FY10 rate was \$24.00/vehicle/month (\$288/vehicle/year).
- Request increase to \$26.00/vehicle/month (\$318.12/vehicle/year) for FY11.
- This change for FY11 is requested to bring the Fleet — Risk fund to the \$1.25 million balance needed to ensure major claims can be covered by the fund.
- \$1.25 million is figured as follows:
 - This fund can pay up to \$250,000 per claim. Plan for 4 major claims per year. (For a total of \$1 million.)
 - An additional \$250,000 is needed for working capital.

Fleet — Risk Management

Budget

		Fund 665		
Class	Code	Risk		
		FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		905,489	1,205,760	1,237,677
Other		338,592	180,000	170,000
Total Resources		1,244,081	1,385,760	1,407,677
Expenditures:				
Personal Services	100's	166,919	128,911	134,598
Travel & Vehicle expenses	200's	739,896	755,778	817,145
Supplies	300's	5,500	2,900	2,900
Services	400's	211,766	248,171	248,034
Equipment	500's	0	0	0
Other Expenses and Obligations	others	120,000	250,000	205,000
Total Expenditures		1,244,081	1,385,760	1,407,677
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		207,347	230,960	234,613
Utility Service Rate		\$288.00	\$288.00	\$318.12

Risk rate increase due to outstanding claims for at fault accidents have increased.



Leasing — Seat of Government

Overview

- Identify needs and facilitate bidding process for space
- Negotiate and manage lease agreements

Methodology

Per square foot of leased space.

FY10 & FY11 rate:

- \$0.12/square foot

Budget

		Fund 674		
		Leasing -SOG		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements -Association Fee			0	0
Reimbursements-Leasing Seat of Government		49,228	59,779	59,779
Reimbursements-Leasing Out of Seat of Government			0	0
Other			0	0
Total Resources		49,228	59,779	59,779
Expenditures:				
Personal Services	100's	29,045	49,771	51,751
Travel & Vehicle expenses	200's	2,031	295	295
Supplies	300's	508	369	369
Services	400's	14,704	8,851	6,871
Equipment	500's	2,940	493	493
Other Expenses and Obligations	others		0	0
Total Expenditures		49,228	59,779	59,779
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		8,205	9,963	9,963
Utility Service Rate		\$0.10	\$0.12	\$0.12

Leasing — Outside Seat of Government

Overview

- Review leases
- Present leases to Executive Council for approval
- Maintain database

Methodology

Billed on a per-hour basis.

FY10 & FY11:

- \$61.90/hour

Budget

		Fund 674		
		Leasing-OSOG		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements -Association Fee			0	0
Reimbursements-Leasing Seat of Government			0	0
Reimbursements-Leasing Out of Seat of Government		4,642	4,643	3,500
Other			0	0
Total Resources		4,642	4,643	3,500
Expenditures:				
Personal Services	100's	2,731	3,629	3,023
Travel & Vehicle expenses	200's	191	29	25
Supplies	300's	48	37	13
Services	400's	1,395	895	402
Equipment	500's	277	53	37
Other Expenses and Obligations	others		0	0
Total Expenditures		4,642	4,643	3,500
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		774	774	583
Utility Service Rate		\$61.90	\$61.90	\$61.90



Mail Services

Overview

- Meter outgoing mail accurately and within time standards
- Receive and deliver interoffice mail
- Receive and deliver USPS mail
- Process incoming and outgoing signature (certified) mail
- Process outgoing ground delivery parcels
- Manage outside contracts for mail automation services
- Manage funds on deposit with USPS and on Division Meters

Methodology

The allocation for FY11 has been broken down into 3 components:

- **Base Mail Services** Common services provided to all customers
- **Metered Mail Services** Postage metering and parcel processing
- **Mail Delivery Services** Delivery of interoffice and USPS mail

Component	Division Methodology FY11	
Base Mail Services	Agency FY09 annual volume/FY09 total enterprise mail multiplied by the cost to deliver service	
Metered Mail Services	Agency FY09 annual metered mail volume/FY09 total enterprise metered mail multiplied by the cost to deliver service	
Mail Delivery Services	Agency FY09 annual volume/FY09 total enterprise mail multiplied by the cost to deliver service	
FY11 Budget	Annualized enterprise volume	Annual Budget
Base Mail Services	12,572,104	\$342,818
Metered Mail Services	7,308,018	\$276,411
Mail Delivery Services	4,679,050	\$168,748
TOTAL		\$787,976

The Annualized volume is an estimate based on year-to-date (YTD) volume thru 4/30/09. A true-up file with YTD volumes through 6/30/09 will be used in FY11.

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Mail Services

Budget

		Fund 670		
		Mail Services Utility		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		827,041	787,976	787,976
Other		25,579	0	0
Total Resources		852,620	787,976	787,976
Expenditures:				
Personal Services	100's	576,579	580,828	594,698
Travel & Vehicle expenses	200's	33,500	29,000	29,000
Supplies	300's	18,950	18,700	18,700
Services	400's	117,101	110,950	110,349
Equipment	500's	106,390	48,498	35,229
Other Expenses and Obligations	others	100	0	0
Total Expenditures		852,620	787,976	787,976
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		142,103	131,329	131,329
Utility Service Rate		Allocation	Allocation	Allocation
Working capital still owed (payment in FY10)		31,527.42		

Procurement (Purchasing)

Overview

Develop competitive bids, including sealed bids, request for proposal, targeted small business training



Procedures for online bidding are reviewed in this photo from a training/ demonstration session.

Methodology

Allocation based on use of FY08 master agreements.

Budget

Resources:

Reimbursements

Other

Total Resources

Expenditures:

Personal Services

Travel & Vehicle expenses

Supplies

Services

Equipment

Other Expenses and Obligations

Total Expenditures

Net Resource Over/(Under) Expenditures

60-Day Working Capital

Utility Service Rate

Working capital still owed (payment in FY10)

Fund 660			
Class Code	Purchasing Utility		
	FY09 Budget	FY10 Budget	FY11 Budget
	1,011,146	1,011,146	1,011,146
	680,209	824,058	918,767
	1,691,355	1,835,204	1,929,913
100's	1,301,690	1,355,429	1,450,138
200's	17,500	17,500	17,500
300's	31,444	21,500	21,500
400's	293,221	269,460	269,460
500's	47,500	171,315	171,315
others	0	0	0
	1,691,355	1,835,204	1,929,913
	0	0	0
	281,893	305,867	321,652
	Allocation	Allocation	Allocation
	60,113.86		

Surplus State Property

Overview

- Remove property identified as surplus
- Coordinate disposal of surplus property

Methodology

Actual program costs paid from proceeds of sales; balance returned to the General Fund.

Budget

		Fund 674		
		State Surplus		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements -Association Fee		0	0	0
Reimbursements-Leasing Seat of Government		0	0	0
Reimbursements-Leasing Out of Seat of Government		0	0	0
Other		0	88,259	88,259
Total Resources		0	88,259	88,259
Expenditures:				
Personal Services	100's	0	72,379	72,379
Travel & Vehicle expenses	200's	0	0	0
Supplies	300's	0	691	691
Services	400's	0	13,913	13,913
Equipment	500's	0	1,276	1,276
Other Expenses and Obligations	others	0	0	0
Total Expenditures		0	88,259	88,259
Net Resource Over/(Under) Expenditures		0	0	0
60-Day Working Capital		N/A	14,710	14,710
Utility Service Rate		N/A	N/A	N/A



Benefits: Group Insurance, Pretax & Savings

Overview

Functions covered under the **Group Insurance** utility rate include:

- Life & Long Term Disability Insurance Programs
- Employee Assistance Program
- Leave & Moving Expense Benefit Programs
- Automatic Payroll Deduction Program (APD)
- Wellness
- Employee Discount Program
- DART Program

Functions covered under the **Pretax & Savings** utility rate include:

- Deferred Compensation – supplemental retirement program (State 457, 403b and 401a plans)
- Flexible Spending Accounts – medical and dependent care reimbursement program
- Premium Conversion – paying for health, dental, and supplemental life with pretax dollars

Methodology

The rate covers 100% of these two program areas, charged on a per employee per month basis.

FY10 & FY11 rate:

- Group Insurance and Pretax & Savings (one rate for both): \$2.45/employee/month or \$29.40/employee/year

Continued on next page

Benefits: Group Insurance, Pretax & Savings (continued)

Budget

		Fund 672		
		Benefits		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		768,388	709,522	719,522
Other		0	0	0
Total Resources		768,388	709,522	719,522
Expenditures:				
Personal Services	100's	478,255	425,553	440,714
Travel & Vehicle expenses	200's	4,500	4,500	4,500
Supplies	300's	9,129	19,393	19,393
Services	400's	274,404	257,976	254,915
Equipment	500's	2,100	2,100	0
Other Expenses and Obligations	others	0	0	0
Total Expenditures		768,388	709,522	719,522
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		128,065	118,254	119,920
Utility Service Rate		34.80	29.40	29.40



Employment Services (Merit Only)

Overview

Merit Services are those functions in the bureau that relate to the processing of merit covered job vacancies in the executive branch. These services include:

- Application intake into BrassRing applicant tracking system
- Application evaluation to determine eligibility for referral to the hiring agencies
- Assistance to applicants and hiring agencies

Methodology

This utility rate covers 100% of the bureau's costs, charged on a per merit-covered employee per month basis.

FY10 & FY11 rate:

- Merit Only \$ 1.795/employee/month or \$21.54/employee/year

Budget

		Fund 672		
Class	Code	Employment Services - Merit Only		
		FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		381,942	389,788	398,588
Other		0	0	0
Total Resources		381,942	389,788	398,588
Expenditures:				
Personal Services	100's	311,680	333,570	334,257
Travel & Vehicle expenses	200's	0	0	0
Supplies	300's	300	300	300
Services	400's	69,962	55,918	55,919
Equipment	500's	0	0	0
Other Expenses and Obligations	others	0	0	8,112
Total Expenditures		381,942	389,788	398,588
Net Resource Over/(Under) Ex-		0	0	0
60 day working capital		63,657	64,965	66,431
Utility Service Rate		18.48	21.54	21.54

Employment Services (Merit and Non-Merit)

Overview

Merit/Non-Merit services are those functions in the bureau that relate to programs that cover all executive branch employees, both merit and non-merit covered. These services include:

- Classification and Compensation
- Diversity/Affirmative Action/Recruitment
- Pre-audit of payroll
- Data management and reporting

Methodology

This utility rate covers 100% of the bureau's costs, charged on a per employee per month basis.

FY10 & FY11 rate:

- Merit/Non-Merit \$ 4.94/employee/month or \$59.28/employee/year

Budget

		Fund 672		
		Employment Services - Merit & Nonmerit		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		1,370,098	1,216,765	1,238,765
Other		0	25,000	0
Total Resources		1,370,098	1,241,765	1,238,765
Expenditures:				
Personal Services	100's	1,099,501	978,861	1,015,014
Travel & Vehicle expenses	200's	6,000	6,000	6,000
Supplies	300's	12,400	12,400	12,400
Services	400's	245,019	214,908	189,905
Equipment	500's	7,178	7,178	7,178
Other Expenses and Obligations	others	0	22,418	8,268
Total Expenditures		1,370,098	1,241,765	1,238,765
Net Resource Over/(Under) Ex-		0	0	0
60 day working capital		228,350	206,961	206,461
Utility Service Rate		58.92	59.28	59.28



Flexible Spending

* This utility rate is a pass-through rate for a vendor *

Overview

Functions covered under the Flexible Spending utility rate include:

- Health Flexible Spending Account Vendor Expenses
- Dependent Care Spending Accounts Expenses

Methodology

The rate methodology is to use a utility rate to cover 100% of flexible spending account vendor and administrative charges and is assessed on a per participant basis. The charge is the same, whether the participant is in one plan or in both.

FY10 & FY11 rate:

- Flexible Spending — \$4.26/participant/month (\$51.12/participant/year)

Budget

		Fund 672		
		Flex Spending		
Class		FY09 Budget	FY10 Budget	FY11 Budget
Code				
Resources:				
	Reimbursements	180,000	180,000	180,000
	Other	25,000	0	0
	Total Resources	205,000	180,000	180,000
Expenditures:				
	Personal Services 100's	0	0	0
	Travel & Vehicle expenses 200's	0	0	0
	Supplies 300's	600	0	0
	Services 400's	204,400	180,000	180,000
	Equipment 500's	0	0	0
	Other Expenses and Obligations others	0	0	0
	Total Expenditures	205,000	180,000	180,000
Net Resource Over/(Under) Expenditures				
		0	0	0
60 day working capital		34,167	30,000	30,000
Utility Service Rate		51.12	51.12	51.12

Golden Dome

Overview

The Golden Dome Awards Program is the Governor's employee reward and recognition system. It is administered by the Department of Administrative Services – Human Resource Enterprise. All permanent full-time and part-time employees statewide are eligible for the program. There are 4 types of recognition: Service Awards, Governor's Excellence Award, The Badge of Courage Awards and the Lt. Governor's Employee Volunteer Awards.

Methodology

Funding for this program is provided through billing all state agencies. Billing for each agency is determined by the number of FTEs within each agency. The current fee is \$2.00 per employee per year.

Budget

		Fund 672		
		Golden Dome		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		20,017	40,000	40,000
Other		0	0	0
Total Resources		20,017	40,000	40,000
Expenditures:				
Personal Services	100's	13,317	13,466	14,492
Travel & Vehicle expenses	200's	500	500	500
Supplies	300's	6,100	14,500	14,500
Services	400's	100	2,400	2,400
Equipment	500's	0	0	0
Other Expenses and Obligations	others	0	9,134	8,108
Total Expenditures		20,017	40,000	40,000
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		3,336	6,667	6,667
Utility Service Rate		2.00	2.00	2.00



Health Insurance Surcharge

* This utility rate is set by the legislature *

Overview

Functions covered under the Health Insurance Surcharge utility rate include:

- Health Insurance Programs Administration
- Dental Insurance Programs Administration
- Benefit Education

Methodology

The rate methodology is to use a utility rate to cover 100% of these program areas, charged on a per employee health contract per month basis. Fee determined and set by the legislature.

FY10 & FY11 rate:

- Health Insurance Surcharge — \$2.00/contract/month (\$24.00/contract/yr)

Budget

		Fund 672		
		Health Insurance Surcharge		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		660,000	660,000	660,000
Other		0	0	0
Total Resources		660,000	660,000	660,000
Expenditures:				
Personal Services	100's	431,828	442,898	442,898
Travel & Vehicle expenses	200's	7,500	9,000	9,000
Supplies	300's	12,500	12,500	12,500
Services	400's	206,172	193,602	193,602
Equipment	500's	2,000	2,000	2,000
Other Expenses and Obligations	others	0	0	0
Total Expenditures		660,000	660,000	660,000
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		110,000	110,000	110,000
Utility Service Rate		24.00	24.00	24.00

Labor Relations

Overview

Labor Relations Services are provided to Executive Branch agencies through advice, consultation and the application and interpretation of the state's collective bargaining agreements. The services include:

- Collective Bargaining Negotiations
- Labor Relations advice and consultation
- Grievance and arbitrations hearings (both contract and non-contract)
- GRIP (Grievance Resolution Improvement Process w/AFSCME)
- PERB hearings, Prohibited Practice Complaints
- Conduct/participate in administrative investigations

Methodology

The rate covers 100% of the bureau's costs, charged on a per employee per month basis.

FY10 & FY11 rates:

- Labor Relations — \$1.67/employee/month or \$20.04/employee/year

Budget

		Fund 672		
		Labor Relations		
Class Code		FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		674,766	560,426	607,426
Other		0	0	0
Total Resources		674,766	560,426	607,426
Expenditures:				
Personal Services	100's	446,919	460,296	504,259
Travel & Vehicle expenses	200's	13,300	13,500	13,500
Supplies	300's	26,800	1,500	1,500
Services	400's	187,547	85,130	83,131
Equipment	500's	200	0	0
Other Expenses and Obligations	others	0	0	5,036
Total Expenditures		674,766	560,426	607,426
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		112,461	93,404	101,238
Utility Service Rate		21.84	20.04	20.04



Personnel Officers

Overview

Personnel Officer services are provided to all Executive Branch agency managers and supervisors through advice and consultation in all areas of state human resource management. These services include:

- Provide interpretation of DAS-HRE rules, laws, policies and the CBAs
- Develop/revise job classes, MQ's, selectives & paygrades
- Assist agencies with the discipline and grievance process
- Review Position Description Questionnaire to determine position classification
- Participate in Collective Bargaining negotiations
- Conduct/participate in 19B and other personnel investigations
- Review/approve employee personnel payroll actions
- Provide training/informational sessions on HR topics for agencies
- Assist agencies with Workforce Planning

Methodology

The rate covers 100% of the bureau's costs, charged on a per employee per month basis.

FY10 & FY11 rate:

- Personnel Officers — \$6.19/employee/month or \$74.28/employee/year

Continued on next page

Personnel Officers

Budget

		Fund 672		
		Personnel Officers		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		1,635,511	1,618,824	1,643,824
Other		0	0	0
Total Resources		1,635,511	1,618,824	1,643,824
Expenditures:				
Personal Services	100's	1,267,766	1,162,425	1,281,118
Travel & Vehicle expenses	200's	36,220	45,033	35,033
Supplies	300's	3,850	8,900	8,900
Services	400's	319,403	233,521	233,521
Equipment	500's	8,272	0	0
Other Expenses and Obligations	others	0	168,945	85,252
Total Expenditures		1,635,511	1,618,824	1,643,824
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		272,585	269,804	273,971
Utility Service Rate		71.28	74.28	74.28



Unemployment

* This utility rate is a pass-through rate for a vendor *

Overview

Functions covered under the Unemployment utility rate include:

- Unemployment Insurance claim Third Party Administration

Utility fee pays for the services associated with the vendor assisting agencies in the defense of unemployment claims.

Methodology

The rate covers 100% of the vendor's fee, charged on an average per employee per year basis using the last four quarters. This rate is not set by the customer council and departments can opt out of this service.

FY10 & FY11 rate:

- \$1.25/employee/year

Budget

		Fund 672		
		Unemployment Claims		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		28,809	28,809	28,809
Other		0	0	0
Total Resources		28,809	28,809	28,809
Expenditures:				
Personal Services	100's	0	0	0
Travel & Vehicle expenses	200's	0	0	0
Supplies	300's	0	0	0
Services	400's	28,809	28,809	28,809
Equipment	500's	0	0	0
Other Expenses and Obligations	others	0	0	0
Total Expenditures		28,809	28,809	28,809
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		4,802	4,802	4,802
Utility Service Rate		1.25	1.25	1.25

Workers' Compensation

* The WC premium is used to fund all aspects of the program, not just HRE admin and program costs, and is not set by the Customer Council *

Overview

Functions covered under the Workers' Compensation utility rate include:

- Administer and oversee the Worker's Compensation Program
- Ensure timely the return to work
- Provide safety and loss control services

Methodology

The rate methodology is based on numerous variables including agency claim experience, trends, administration costs, vendor costs, and attorney general costs. The premiums are developed in conjunction with Deloitte Consulting – Actuarial and are provided to departments every August for the following fiscal year. This rate is not set by the customer council.

FY 2010 rate:

- Workers' Compensation premium is provided annually and varies by department.

Budget

		Fund 672 & 685		
		Worker's Compensation-Total		
Class Code		FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		24,211,276	24,202,423	27,685,327
Other		200,000	200,000	200,000
Total Resources		24,411,276	24,402,423	27,885,327
Expenditures:				
Personal Services	100's	333,381	334,435	346,375
Travel & Vehicle expenses	200's	15,000	15,000	15,000
Supplies	300's	1,000	10,000	1,000
Services	400's	2,094,105	2,075,198	2,681,271
Equipment	500's	2,500	2,500	2,500
Other Expenses and Obligations	others	21,965,290	21,965,290	24,839,181
Total Expenditures		24,411,276	24,402,423	27,885,327
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		4,068,546	4,067,071	4,647,555
Utility Service Rate		Allocation	Allocation	Allocation



Workers' Compensation

Budget

		Fund 672			Fund 685		
Class		Worker's Compensation Administration			Worker's Compensation Fiduciary		
Code		FY09 Budget	FY10 Budget	FY11 Budget	FY09 Budget	FY10 Budget	FY11 Budget
Resources:							
	Reimbursements	434,986	426,133	438,073	23,776,290	23,776,290	27,247,254
	Other	0	0	0	200,000	200,000	200,000
	Total Resources	434,986	426,133	438,073	23,976,290	23,976,290	27,447,254
Expenditures:							
	Personal Services	333,381	334,435	346,375	0	0	0
	Travel & Vehicle expenses	15,000	15,000	15,000	0	0	0
	Supplies	1,000	10,000	1,000	0	0	0
	Services*	83,105	64,198	73,198	2,011,000	2,011,000	2,608,073
	Equipment	2,500	2,500	2,500	0	0	0
	Other Expenses and Obligations	0	0	0	21,965,290	21,965,290	24,839,181
	Total Expenditures	434,986	426,133	438,073	23,976,290	23,976,290	27,447,254
Net Resource Over/(Under) Expendi-		0	0	0	0	0	0
60 day working capital		72,498	71,022	73,012	3,996,048	3,996,048	4,574,542
Utility Service Rate							

* Workers' Compensation Fund 0685 service expenses (400's) includes amount projected to be transferred to the Workers' Comp admin in FY11 of \$438,073. Not included in previous years as it has been done as a revenue transfer so as not to double count revenue.

A&A (Authorization and Authentication)


Overview

- Provides common user ID and point of authentication regardless of platform or user community
- Eliminates handling of user accounts and permissions, one of the most common areas of reinvention
- Standardizes policies and mechanisms for controlling access to functionality and data
- Currently supplies more than 200,000 user authentications per month
- 70% of the IDs in A&A are for individuals outside of state government

Methodology

The rate methodology is a base fee plus a usage fee.

- Base fee
 - Covers 64% of budgeted costs
 - Based on the average number of FTEs in the most recent quarter
- Usage fee
 - Covers 36% of budgeted costs
 - Charged for each authorization
 - Based on 243,000 transactions per month



Requested Rate Methodology Change for FY11

DAS is requesting a change in the methodology for the **Authorization and Authentication** utility rate for FY11.

- Rather than incorporate a usage fee into the rate — which penalizes the agency for using this service — a methodology using only a base fee is proposed.
- This would give agencies a predictable cost for the service.

☛ See the supplemental hand-out “*Enterprise Authorization & Authentication FY 11 Methodology*”

Continued on next page



A&A (Authentication and Authorization)

Budget

		Fund 123		
		Authentication & Authorization (A&A)		
		Utility		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
		note 1		
Resources:				
Reimbursements		0	163,594	163,217
Other		0	0	0
Total Resources		0	163,594	163,217
Expenditures:				
Personal Services	100's	0	0	0
Travel & Vehicle expenses	200's	0	0	0
Supplies	300's	0	0	0
Services	400's	0	163,594	163,217
Equipment	500's	0	0	0
Other Expenses and Obligations	others	0	0	0
Total Expenditures		0	163,594	163,217
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		0	27,266	27,203
Utility Service Rate		N/A	4.67	5.11
			plus usage (\$0.020 per authoriza-	plus usage (\$0.018 per authoriza-

Footnotes

note 1 - Service Oriented Architecture (SOA) and Authentication and Authorization (A&A) not approved as Utilities until FY10

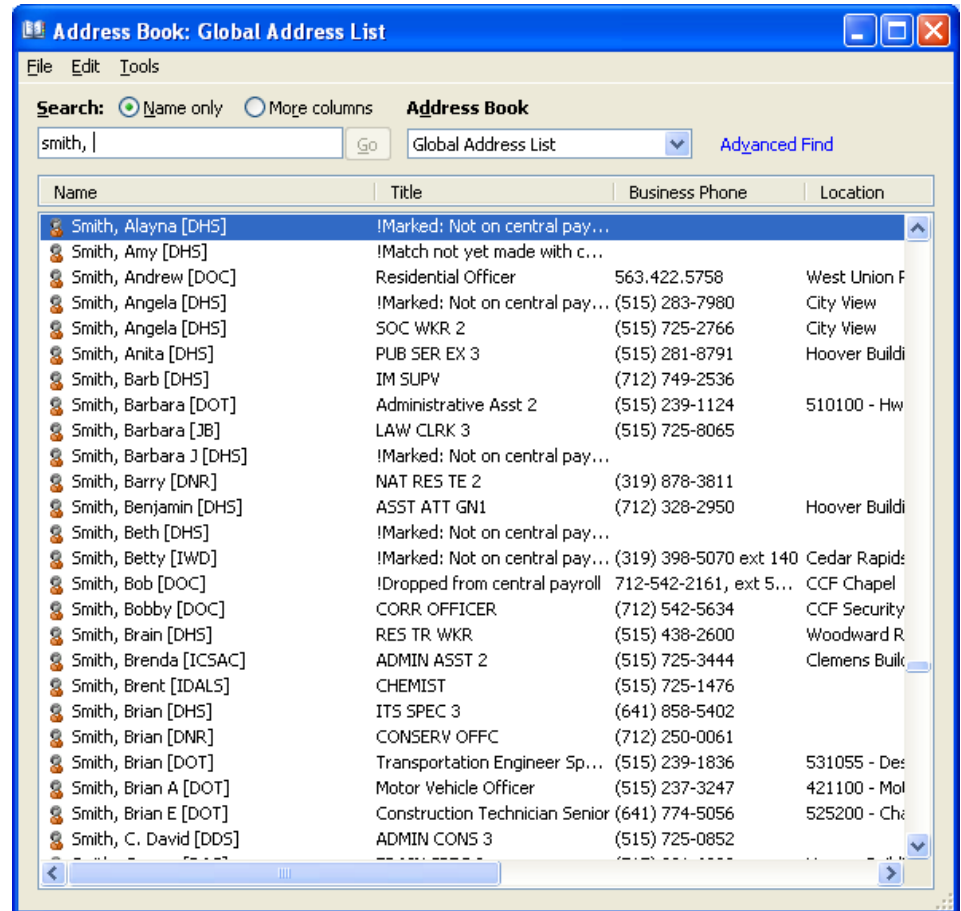
Directory Services

Overview

Provides an e-mail directory lookup of basic information on state employees across State agencies. Commonly referred to as the “Global Address Book.”

Benefits – provides a central repository to support:

- Information pertaining to state employees and contractors contact information (25,000+ user accounts) for use within 40+ applications
- Contact information of external accounts (15,000+ citizens, businesses, etc) to access specific state agency application systems as provisioned.
- Password management with a single password sign-on into email and other supported applications.
- The capability for agency cross calendar sharing.
- The capability to sync user credentials with handheld remote devices such as BlackBerry units.



Methodology

- Based on FTE's
- Last quarter count available with the number of FTEs (3rd quarter FY09)
- All Executive Branch agencies and other agencies who have opted in:
 - Judicial
 - Legislative
 - Offices of Elected Officials

Continued on next page



Directory Services

Budget

		Fund 123		
		Directory Services Utility		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		173,551	157,142	150,191
Other		0	0	0
Total Resources		173,551	157,142	150,191
Expenditures:				
Personal Services	100's	0	0	0
Travel & Vehicle expenses	200's	1,250	1,250	2,000
Supplies	300's	0	0	0
Services	400's	167,083	142,484	136,981
Equipment	500's	5,218	13,408	10,910
Other Expenses and Obligations	others	0	0	300
Total Expenditures		173,551	157,142	150,191
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		28,925	26,190	25,032
Utility Service Rate		7.88	6.75	6.75

Information Security Office (ISO)

Overview

Serve as the central coordinating group to establish cyber security response procedures, ensure that best practices are shared, develop enterprise standards and policies, coordinate training and act as a catalyst to improve overall cyber security across state government.

Benefits:

- Lead development of a information security strategic plan
- Coordinate leadership for enterprise security initiatives
- Create, manage, update and standardize enterprise security policies and procedures
- Measure, assess and report agency cyber security status to executive management
- Lead development of cyber security response procedures and preparedness
- Assist agencies with response to cyber-security events and coordinate with local and federal officials
- Serve as a security planning resource for agencies and the CIO council
- Lead and coordinate communication of cyber security efforts between agencies
- Promote cyber security and enhance employee awareness

Methodology

- Based on FTEs
- Last quarter count available with the number of FTEs (3rd quarter FY09)
- The FY10 rate (\$16.22/FTE) is higher than the rate approved on 06/02/09 (\$14.45/FTE) due to a decrease in the number of optional participants.
- The FY11 proposed rate (\$14.45/FTE) is anticipated to be lower due to an increase in participation by optional agencies.
- FY11 proposed rate includes all Executive Branch agencies and others who have opted in:
 - Judicial Branch
 - Auditor's Office

Continued on next page



Information Security Office (ISO)

Budget

		Fund 123		
		Information Security Office Utility		
	Class Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		314,264	328,991	324,229
Other		0	0	0
Total Resources		314,264	328,991	324,229
Expenditures:				
Personal Services	100's	259,918	269,492	268,060
Travel & Vehicle expenses	200's	8,000	1,000	1,000
Supplies	300's	687	687	687
Services	400's	45,659	57,812	54,482
Equipment	500's	0	0	0
Other Expenses and Obligations	others	0	0	0
Total Expenditures		314,264	328,991	324,229
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		52,377	54,832	54,038
Utility Service Rate		16.58	16.22	14.45

Notes:

- The FY10 rate is higher than the rate approved on 06/02/09 due to a decrease in the number of optional participants.
- The FY11 proposed rate is anticipated to be lower due to an increase in participation by optional agencies.

SOA (Service-Oriented Architecture)

Overview

- Creates infrastructure and framework for data sharing between applications in disparate technologies, organizations and locations
- Implements standard security and quality, defining terms and trust levels
- Provides common platform for sharing so agencies can quickly build working business and technical relationships
- Infrastructure will not impose new requirements within agency boundaries
- Will operate regardless of where the data is within the State
- Provides a single, transparent point of recording and auditing for data exchanges

Methodology

The rate methodology is a base fee based on the average number of FTEs in the most recent quarter.

Budget

		Fund 123		
		Service Oriented Architecture (SOA)		
		Utility		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
		note 1		note 2
Resources:				
Reimbursements		0	73,770	73,259
Other		0	0	0
Total Resources		0	73,770	73,259
Expenditures:				
Personal Services	100's	0	0	0
Travel & Vehicle expenses	200's	0	0	0
Supplies	300's	0	0	0
Services	400's	0	66,270	65,384
Equipment	500's	0	7,500	7,875
Other Expenses and Obligations	others	0	0	0
Total Expenditures		0	73,770	73,259
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		0	12,295	12,210
Utility Service Rate		N/A	4.27	4.27

Footnotes

note 1 - Service Oriented Architecture (SOA) and Authentication and Authorization (A&A) not approved as Utilities until FY10

note 2 - The anticipated receipts for FY11 are approximately \$85,000 based upon the rate and customer base.



I/3 (Integrated Information for Iowa)

Overview

The I/3 rate includes the following systems:

- The State's Enterprise Resource Planning (ERP) system (known as I/3)
- HRIS (Human Resources Information System)
- Payroll
- Warrant writing

I/3 stands for Integrated Information of Iowa. It is an Enterprise Resource Planning (ERP) system. The I/3 system is the backbone that is used by the State to account for all financial activity and processes used by state government. This system currently provides the Budget, Finance, Data Warehouse and applicant tracking functionality for the State of Iowa. The Finance portion includes functionality related to accounting, purchasing, grants management, fixed assets and accounts receivable.

The remaining systems detailed above are currently separate systems and processes that are integrated with the I/3 system.

Methodology

	Payroll 24.74%	Financial 47.51%	Budget 27.75%
FTE	100%	50%	
Expenses \$		25%	50%
Revenue \$		25%	50%

Utility Allocation: \$3,159,297

Appropriation: \$3,700,000

The utility fee does not cover all of the I/3 expenses. To maintain low utility rates the balance has come from an appropriation. FY10 requested allocation: \$4M. Allocated: \$3.7M.

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I/3 (Integrated Information for Iowa)

Budget

		Fund 658		
		I/3 Utility		
Class	Code	FY09 Budget	FY10 Budget	FY11 Budget
Resources:				
Reimbursements		2,722,973	3,159,297	3,159,297
Other		2,760,916	3,700,000	3,700,000
Total Resources		5,483,889	6,859,297	6,859,297
Expenditures:				
Personal Services	100's	1,871,781	1,747,356	1,802,015
Travel & Vehicle expenses	200's	24,300	9,300	9,300
Supplies	300's	100	300	300
Services	400's	2,138,781	3,352,022	3,268,792
Equipment	500's	1,448,927	1,750,319	1,778,890
Other Expenses and Obligations	others	0	0	0
Total Expenditures		5,483,889	6,859,297	6,859,297
Net Resource Over/(Under) Expenditures		0	0	0
60 day working capital		913,982	1,143,216	1,143,216
Utility Service Rate		Allocation	Allocation	Allocation



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